



No. 2(1)/2020-GenI

MINISTRY OF WATER RESOURCES

Basement B-18, 6-Attaturk Avenue, G-5/1, Islamabad.

SHORT TENDER NOTICE

- Sealed Tenders are invited from the manufacturers / authorized dealers and approved Government suppliers / contractors as per PPRA rules for purchase of Stationery, Computer Stationery & Others items.
- The interested manufacturers / authorized dealers and approved Government suppliers / contractors must submit their experience, registration documents with Government / Semi Government / autonomous bodies, list of clients where the desirous facilities have been successfully completed during the last ten years and performance certificates for the clients.
- The tender documents may be collected from General Branch, Ministry of Water Resources at the cost Rs. 5,000/- (non-refundable) on any working day.
- The bidders will be required to pay Rs. 500,000/- of the bid as Earnest Money in the shape of pay order drawn in the name of DDO, Ministry of Water Resources, for the above categories of tenders. Agree bidder may submit bid for all the 3 categories of items.
- The detailed specifications of different items and other terms & conditions regarding the works are given in the tender documents.
- The duration for the completion of task as per tender documents will be upto 15 days from the date of award of contract.
- No tender documents will be issued on the date of opening of bids.
- On supply of sub-standard items or violation of agreement, action can be taken against the bidders, which can lead to blacklisting and forfeit of earnest money.
- Threatening or black mailing during the bid opening process can lead to disqualification.
- Bidders must have proper office locally for supply of items promptly.
- Rates should include GST (showing items price + GST = Total). Bidders must attach attested copies of GST registration, income tax, Bank Statement, ID card etc.
- MoWR reserves the right to cancel the bid at any time in the light of clause 33 (i) of PPRA rules of 2004.
- Bid should be submitted in two (02) sealed envelopes (technical and financial separately).
- Bid Tender documents shall reach the undersigned within 15 days from publication of the tender upto 11:30 hrs which shall be opened on same date at 12:30 hrs (15 days' time include tender publication date).

(Scheheryar Ali)
Section Officer (General)